



# *Federation of Tax Administrators*

February 1, 2006

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**2006 FTA Northeastern Motor Fuel Tax Section Conference  
Wilmington/Christiana, Delaware  
May 7 – 9, 2006**

**Welcome to Delaware, the “First State”**

**On behalf of the Secretary of the Department of Transportation, and the Director of the Division of Motor Vehicles, I am pleased to invite you to the 2006 FTA Northeastern Motor Fuel Tax Conference to be held May 7 through May 9, 2006 in the city of Wilmington, Delaware.**

**Wilmington/Christiana is located in the northern portion of the State of Delaware. On the Eastern Seaboard of the United States, Delaware is bordered by the Atlantic Ocean and Delaware Bay, as well as by the states of New Jersey, Pennsylvania and Maryland. Delaware's location affords easy access to the major metropolitan areas of the Northeast. Washington, D.C., Philadelphia, and Baltimore are all within a 2-hour drive. The area offers many award-winning restaurants, from elegant to casual dining. In addition, the area hosts many museums and historical attractions as well as tax-free shopping in the nearby Christiana Mall and the Shipyard Shops at the Riverfront.**

**This packet provides conference and hotel registration information, the preliminary agenda, informational history and places of interest in Delaware.**

**The conference will be held at the Hilton Wilmington/Christiana, Delaware. Hotel reservations should be made by calling the hotel at (800) 348-3133. The rate for all attendees is \$113.00 per night plus 8% tax. (This includes a daily \$5.00 Connectivity Package Fee). Attendees must identify themselves as being with the FTA Motor Fuel Northeastern Regional Conference. The deadline for hotel reservations will be April 14, 2006. If you wish to extend your stay, the hotel has agreed to offer these rates for one additional night before the conference. For more information about the Hilton Wilmington/Christiana, please see their website at [www.HiltonEstate.com](http://www.HiltonEstate.com). It is strongly encouraged that participants make their reservations early.**

## **Conference Program**

**The conference program consists of presentations on various topics of interest to motor fuel tax administrators and industry representatives. Please see the preliminary agenda, which is enclosed. If you wish to add other topics to the agenda, please let us know by March 31, 2006.**

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### **Registration**

The registration fee for the conference is \$250.00 per person for both government and industry representatives. The registration fee covers the Sunday evening welcome reception, Monday and Tuesday continental breakfast, Monday lunch buffet, and the Monday night Banquet. The conference registration deadline is April 14, 2006. Registration fees cannot be refunded for cancellations received after April 14, 2006.

Please make checks payable to the **NORTHEASTERN REG CONF 2006**.

Mail to:        Deborah Bland  
                 Delaware Motor Fuel Tax Administration  
                 P.O. Drawer E  
                 Dover, DE 19903

### **Social Events**

The conference will begin with a Sunday reception featuring hot and cold Hors d' oeuvres, fresh fruits and vegetables and two-hour open call bar. A conference banquet will be held on Monday evening featuring the Grand Estate Buffet, cash bar and entertainment. Guests are welcome to attend, for a nominal fee, the Sunday Reception and/or the Monday evening Banquet (see Delegate Registration Form for details).

### **Optional Activities**

*To name a few...* Delaware Park features your favorite slot machines in plush Victorian style. Enjoy the grand sport of live thoroughbred racing. Guests may enjoy a short drive to Old New Castle located on the banks of the Delaware River. Many of the original buildings are still in use in this 300-year-old town. The Brandywine Zoo features exhibits of exotic species of animals from North and South America and Asia. Guests will discover Delaware's past at the Delaware History Museum. The museum's three unique gallery settings feature changing interactive exhibitions devoted to Delaware's history.

Guests may contact the Hilton's Experience Specialist, Ryann Tobey, @ 302-631-1558 for specific activities/attractions.

### **Transportation**

Philadelphia/Baltimore Airports are within a 1-2 hr. drive. Wilmington Amtrak Station is within ½ hr. drive. The hotel does not offer shuttle service, so please plan accordingly. Please contact the hotel directly for telephone numbers of their suggested shuttle services.

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**Directions**

Please see the enclosed directions, which have been included in the packet for your convenience.

**Climate**

Typical May temperatures average around 70 degrees during the day and in the 50's at night.

**Dress**

The dress for the conference is business casual except for the banquet on Monday evening, which will be semi-formal.

**For additional information, please contact:**

Deborah Bland  
(302) 744-2727

[Debbie.bland@state.de.us](mailto:Debbie.bland@state.de.us)

Michael J. Harrell  
(302) 744-2730

[michael.harrell@state.de.us](mailto:michael.harrell@state.de.us)

Participants can expect this year's conference to be both educational and enjoyable. I look forward to seeing you there.

**Michael J. Harrell  
Motor Fuel Tax Administrator  
Regional Governor, Northeast Region  
FTA Motor Fuel Tax Section National Vice Chair**

**FTA Northeastern Motor Fuel Tax Section Conference**  
May 7 through May 9, 2006  
Christiana, Delaware

**Delegate Registration Form**

Name:	
Preferred Name For ID Badge:	
Agency/Company:	
Address:	
City, State, Zip	
Telephone:	Fax:
Email Address:	

**DELEGATE REGISTRATION FEE SCHEDULE**  
FTA Motor Fuel Tax Section Tax ID No. 93-0805250

**FEES: \$250**

- GOVERNMENT REPRESENTATIVE
- INDUSTRY REPRESENTATIVE

**NOTE: Please identify all fees in U.S. Funds)**

\$ \_\_\_\_\_ Registration Fee (includes all meals for Registrant)

\$ \_\_\_\_\_ Guest Attendee(s), Reception, Sunday May 7<sup>th</sup> (please multiply \$25.00 by the number of guests)

\$ \_\_\_\_\_ Guest Attendee(s), Banquet, Monday May 8<sup>th</sup> (please multiply \$35.00 by the number of guests)

\$ \_\_\_\_\_ Total Payment enclosed (Checks should be made payable to "Northeastern Reg Conf 2006")  
**Unfortunately, credit card payments cannot be accepted**

**Please indicate which meals and/or activities you will attend:**

\_\_\_ Reception, Sunday May 7, 6:00pm – 8:00pm

\_\_\_ Banquet, Monday May 8, 6:00pm – 10:00pm

\_\_\_ Breakfast, Monday May 8, 7:30am – 8:30am

\_\_\_ Breakfast, Tuesday May 9, 7:30am – 8:30am

\_\_\_ Lunch Buffet, Monday May 8, 12:00pm – 1:00pm

***Please indicate any special needs (accommodations for disabilities, restricted diet, etc.) so that we can fully assist you.***

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*PLEASE RETURN COMPLETED REGISTRATION FORM AND PAYMENT BY APRIL 14<sup>th</sup>*  
*MAIL PAYMENTS TO:*  
*DEBORAH BLAND*  
*DELAWARE MOTOR FUEL TAX ADMINISTRATION*  
*P.O. DRAWER E*  
*DOVER, DE 19903*

*For registration assistance & questions, please contact: Deborah Bland (302) 744-2727.*

*Email: [Debbie.bland@state.de.us](mailto:Debbie.bland@state.de.us)*

*Registration fees include all scheduled events and meals as noted with the exception of hotel costs. Attendees must make their own hotel reservations. The block discount rate expires April 14, 2006.*

Lodging Accommodations  
are available at



**Hilton**  
**Wilmington/Christiana**

for the

**Federation of Tax Administrators  
Motor Fuel North East Regional  
Conference**

Saturday, May 6 - Tuesday, May 9, 2006  
at the rate of \$108.00 per room per night.  
Rate is subject to an 8% Hotel Occupancy Tax and \$5.00 Connectivity Fee.

Please call 800.348.3133  
before April 14, 2006 to make reservations.

Space is held on a first come, first serve basis.  
100 Continental Drive, Newark, DE 19720