

**To:** ANSI ASC X12G TG2 and TIGERS Attendees

**From:** Debbie Johnson  
Oklahoma Tax Commission  
ASC X12G TG2 Secretary

**Date:** September 21, 2003

**Subject:** ANSI ASC X12G TG2/TIGERS Meeting Minutes  
March 25-26, 2003 Nashville, TN Interim Meeting

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Tuesday, March 25, 2003 -- Tax Information Group for ECommerce Requirements  
Standardization (TIGERS)

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Terry Garber opened the meeting with the tentative agenda and welcoming everyone.  
The planned agenda:

Tuesday 3/25/2003 (1:30pm to 5:00pm)

- Introductions and Agenda Review
- Status Update – SSTP
- Review Responses to Issues Raised During February 2003 Work Session
- Review/Adjustments to Payments Schema

Wednesday 3/26/2003 (8:30am to 4:30pm)

- Review and Revise Draft Schema for Simplified Electronic Return
- Determine Data Elements List and Structure for Registration Schema
- Determine Data Elements and Structure for Associated Acknowledgement
- Identify Issues and Questions for SSTP
- Plan for June Meeting

Tuesday March 25, 2003 -- Tax Information Group for ECommerce Requirements  
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Juli Peterson brought us a Status Update with SSTP and their Work Group findings. She will take them the Return and Remittance work TIGERS did for review. The Work Group planned to finalize revisions on the Registration Document. There was discussion on issues of concerns of those present how the consolidation of all of this data may not be enough information for each state to process the returns. The group is looking for a way to simplify this process with minimal state to state variances.

There was detailed discussion to the responses to issues raised during the February 2003 work session. It was determined that there will be an originator number, a transmitter number, and an SSTP number carried in XML for each transmission. Discussion was brought up on refunds and credits and how each state may handle those situations. Also, there was discussion on how to handle the rejection of all or part of the transmission if something is found in error

The Payments Schema was reviewed. There was discussion on whether states would handle payments like they do now or not. The header of the schema can tell whether it's a return only, return with payment, or payment only. It was determined that some of the data elements would be commented out until further review can be made to decide if they would actually be used or not.

Wednesday March 26, 2003 -- Tax Information Group for ECommerce Requirements Standardization (TIGERS)

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There was discussion on the draft schema for the Simplified Electronic Return. Revisions were discussed with some being adopted now and others to be further reviewed. Some questions were to be taken back to the SSTP board for discussion and determination and would be brought to the next meeting.

There was discussion to determine the data element list and structure for the Registration Schema. A tentative list was built to begin work on the Schema. There were many options to be determined and ironed out at the next meeting.

There was some discussion on the Registration Acknowledgement data elements and structure. This will be correlated into XML and reviewed at next meeting.