

FTA MOTOR FUEL UNIFORMITY COMMITTEE

Baton Rouge, Louisiana

September 29, 2007

Minutes

The FTA Motor Fuel Tax Section Uniformity Committee met at the Hilton Baton Rouge in Baton Rouge, Louisiana on September 29, 2007. Donna Alderman (NC), Uniformity State Co-Chair called the meeting to order. Forty-nine (49) were in attendance. (See attached list of attendees)

Minutes

The minutes of the June 2007 Uniformity Committee meeting in Pittsburg, Pennsylvania were approved.

Presentation

Carol Player reported on the Diversion Registry and what to expect in the breakout session on Tuesday. Donna Alderman started the discussion on Bio Diesel. Each State attending the meeting reported on what they are presently doing with Bio Diesel such as taxing, reporting, exemption, incentives and etc.

Uniformity Chairs

State Co-Chair Donna Alderman, State of North Carolina
Industry Co-Chair Bob Donnellan – Global Companies

Subcommittee Chairs

Compliance Subcommittee

State Co-Chair Rick Shirk – State of Ohio
Industry Co-Chair Sharon Templin – Shell Oil

Communication and Coordination Subcommittee

State Co-Chair Christy Dixon – State of Oklahoma
Industry Co-Chair Phillip Kirkpatrick -- ExxonMobil

Electronic Commerce Subcommittee

State Co-Chair Darrell Wissink – State of Nebraska
Industry Co-Chair Kathy McKee – Marathon Petroleum

Forms Management Subcommittee

State Co-Chair Herman Wisneski – State of Minnesota
Industry Co-Chair Brian Serafino – Chevron/Texaco

Subcommittee Reports

The **Compliance Subcommittee** Rick Shirk (OH) reported there were thirty-three (33) in attendance. The committee discussed the following:

- Bio Diesel Issues
- Inspections
- Railroad Issues
- Ohio River Air Surveillance

(See the minutes of this subcommittee for more details)

The **Electronic Commerce Subcommittee** Darrell Wissink (NE) reported the subcommittee discussed the following:

Morning Session combined with Forms Management meeting (31 in attendance)

- EC Survey
- ExSTARS Update
- Industry Issues
- Canadian Fuel Tax Council Update
- State EDI Guides
- EDI Implementation Guide Updates
- XML Schema
- Review Action Items

(See the minutes of this subcommittee for more details)

The **Forms Management Subcommittee** Herman Wisneski (MN) reported that this committee met with Electronic Commerce. There were twenty-nine (29) in attendance. The subcommittee discussed the following:

- Michigan request for a racing fuel schedule
- Forms approved request
 - Louisiana request is on hold
 - New York still working on them
 - Arizona still working on them
- Canadian/FTA product code comparison
- Railroad STCC and FTA product codes
- IRS request for “Exotic Fuels” product codes
- Development of forms for:
 - Blenders return
 - Alcohol-Biodiesel Manufacturers/Producers information return

(See the minutes of this subcommittee for more details)

The **Communication and Coordination Subcommittee** Christy Dixon (OK) reported that fourteen (14) were in attendance. The subcommittee discussed the following and the September 2007 *Uniformer* was passed out. (See minutes for the publication)

- White paper/issue paper on ethanol
- Definition:
 - Jurisdiction
 - Points of Taxations
- Bill of lading project
- Document for the Model Legislation for two party exchange

(See the minutes of this subcommittee for more details)

Canadian Update Charles Greenough with the Canadian Fuel Tax Council reported that they are working on E-filing with Alberta leading the group. The Council has had five basic training classes so far this year and working on an Advanced and EDPI courses.

Old/New Business

The full committee **THANKED** Donna Alderman (NC) for all she has done for Uniformity for the last two years as Uniformity State Co-chair. The committee also **THANKED** Kathy McKee with Marathon for all the years she has served as the Industry Co-chair of Electronic

Subcommittee. Kathy was presented the National Chair's Award from Michael Harrell. (Kathy was not attending the annual meeting.)

Donna Alderman and Bob Donnellan presented certificates to all the subcommittee chairs for all the hard work they have done over the past year.

Cindy Anders-Robb requested that all minutes and agenda for the January meeting be submitted to her no later than November 1, 2007.

Next Meeting

The next Uniformity Committee meetings are scheduled as follows:

January 18-19, 2008 – Glendale, Arizona

May 30-31, 2008 – Jackson, Wyoming

September 19-20, 2008 – Hartford, Connecticut

The meeting was adjourned.