



COMPTROLLER OF PUBLIC ACCOUNTS

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CAROLE KEETON STRAYHORN
Comptroller

DATE: February 6, 2003
TO: Fuel Tax Administrators & Industry Representatives
FROM: Ed Collins, Criminal Investigations Division, Texas Comptroller of Public Accounts
SUBJECT: Federation of Tax Administrators
Pacific Region Motor Fuel Tax Section
2003 Annual Conference
WHEN: April 13-15, 2003
WHERE: San Antonio Marriott Riverwalk Hotel
711 East Riverwalk
San Antonio, Texas 78205

Pacific Region Motor Fuel Tax Section Chair Frank Shaffer, from the State of New Mexico, and the Texas Comptroller of Public Accounts extend a cordial invitation to attend the 2003 Pacific Region Conference. The meeting will be held at the San Antonio Marriott Riverwalk Hotel in San Antonio, Texas, April 13-15, 2003.

Conference Program

The Conference will begin with registration and opening reception on Sunday, April 13. Monday and Tuesday will be devoted to general sessions on various topics of interest to state motor fuel tax administrators. They include ethanol, border states caucus, Uniformity Committee, etc. (See attached preliminary agenda).

Conference Registration

Registration fees for the Pacific Region Conference are shown below:

Government Representative	\$200
Industry Representative	\$200
Guest	\$ 90

Registration closes on April 1, 2003. Make your check payable to *FTA Pacific Region Texas 2003*. Please send your check with the registration form. If this is not possible, be sure to bring your check to registration on Sunday, April 13.

NOTE: If you do not notify the State of Texas of your intent to attend by April 1, 2003, an additional on-site registration fee of \$50 will be assessed. Registration fees for cancellations received after April 1, 2003 will not be refunded.

Hotel Registration

The Conference rate at the San Antonio Marriott Riverwalk is as follows with the current state/local tax of 16.75%:

Government Representative	Single/Triple/Quad	\$ 91.00
Industry Representative	Single/Triple/Quad	\$129.00

Make your reservation directly with the hotel by calling (800) 648-4462. Be sure to inform the hotel that you are attending the Federation of Tax Administrators meeting to receive the conference rate. Please note that the cut-off date for hotel reservations is March 26, 2003.

Transportation

There is no shuttle service to the Marriott from the airport. Taxicabs and ground transportation buses are available on the second level. The cost from the Airport to the hotel is around \$25.00.

**FEDERATION OF TAX ADMINISTRATORS
Pacific Region Motor Fuel Tax Conference**

April 13-15, 2003
San Antonio, Texas

Preliminary Agenda

Sunday, April 13, 2003 – registration and reception

Monday & Tuesday, April 14 & 15, 2003:

Welcome from Texas

Call to order the 67th FTA Pacific Region Motor Fuel Tax Conference

Roll call of States

Introduction of attendees

Announcement of committee members

National chair's report

Motor Fuel Tax Section update

Industry updates

Uniformity updates

Federal Highway Administration updates

Ethanol

Border States Caucus

**FEDERATION OF TAX ADMINISTRATORS
Pacific Region Motor Fuel Tax Conference**

April 13-15, 2003
San Antonio, Texas

Please type or print one registration per form.

Name:					
Title:					
Agency/Company:					
Division:					
Section:					
Address:					
City:		State:		Zip+4:	
Telephone:			FAX:		
E-mail:					
Guest name:					

REGISTRATION FEE

FTA Pacific Region Tax ID No. 93-0805250

Government representative	\$200
Industry representative	\$200
Guest	\$ 90

Enclosed check payable to **FTA Pacific Region Texas 2003** in the amount of _____

All registration forms should be submitted by April 1, 2003. An additional fee of \$50 will be charged for all registrations received after April 1, 2003. Cancellations received after April 1, 2003 will not be refunded.

Do you plan to attend the following functions?

Reception Sunday Yes ___ No ___ Guest: Yes ___ No ___
4/13/2003

Banquet Monday Yes ___ No ___ Guest: Yes ___ No ___
4/14/2003

Mail check and registration form to:

FTA Pacific Region Texas 2003
Attention: Ed Collins
Texas Comptroller of Public Accounts
Criminal Investigations Division
208 East 10th St., Suite 206
Austin, Texas 78701-2407

For registration assistance and questions contact Ed Collins at:

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